

SANDY CITY
APPROVED POSITION SPECIFICATIONS

I. **Position Title:** Public Works Laborer
(PT non-benefitted or Seasonal)

Revision Date: 03/16
EEO Category: Service-Maintenance
Status: Non-exempt
Control No: 55715, 50715

II. **Summary Statement of Overall Purpose/Goal of Position:**

Under the direct supervision of a Public Works Crew Leader, performs construction and maintenance activities for the streets, transportation, or engineering divisions.

III. **Essential Duties:**

May perform any of the following duties:

- Shovels and rakes asphalt
- Picks up bulky waste
- Performs general cleanup
- Operates and works around crack sealing operations
- Works with concrete, tearing out and cleaning up
- Performs sign installation, replacement, and removal
- Assists in street striping, marking and painting operations
- Performs concrete inventories and surveys

IV. **Marginal Duties:**

- Perform other duties as assigned.

V. **Qualifications:**

Education/Experience: Six months of technical training in equipment operation, construction or related work experience preferred.

Certifications/Licenses: Valid Utah driver's license. Commercial Driver's License may be required.

Knowledge of: Tools, machines, and equipment used in the construction and maintenance of City streets and infrastructure, OSHA safety standards; general construction practice and procedures.

Responsibility for: Moderate responsibility for the care, condition and use of materials, equipment and tools.

Communication Skills: Contacts with other departments, furnishing and obtaining information.

Tool, Machine, Equipment Operation: Operates construction equipment, miscellaneous hand tools, and one-ton up to and including a ten-wheel dump truck.

Analytical Ability: Follow written and verbal instructions.

VI. **Working Conditions:**

Physical Demands: While performing duties of job, employee typically handles equipment, objects, or controls. Employee may experience great physical exertion required by this job; frequent lifting of up to 50

lbs.; frequent bending, kneeling, stooping and bending. Frequent communication with others. Employee will sit or stand for long periods of time.

Work Environment: Job entails regular exposure to cold, heat, dust, fumes, and noise; constant exposure to deadlines; great pressure and fatigue during an average workday; frequent evening and/or weekend work is required; requires 24 hour on-call status for emergency situations; required to be on call on a rotating basis, staying within a reasonable response time; long hours operating heavy equipment.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

DEPT/DIVISION APPROVED BY: _____ DATE: _____

PERSONNEL DEPT. APPROVED BY: _____ DATE: _____